

Cost of Tender Form: Rs. 1000/-



M.P. STATE FOREST RESEARCH INSTITUTE

Polipathar, Jabalpur, Madhya Pradesh

Telephone - 0761-2665540

e-mail: mpsfri@mp.gov.in Website : www.mpsfri.org

No.NIT/SFRI/Store/ 147

Jabalpur Dated: 13 / 01/2026

Website: <https://mptenders.gov.in>

TENDER DOCUMENT

For the

Supply, Installation & Commissioning of Scientific Equipment's

Tender Fee in Rs.	:	1000/-
EMD in Rs.	:	30,000/-
Published Date	:	14 /01/2026 12:00hrs.
Document Download / Sale Start Date	:	14/01/2026 15:00hrs.
Bid Sumission Start Date	:	14/01/2026 15:00hrs.
Pre Bid Meeting	:	20/01/2026 12:00hrs.
Document Download/ Sale End Date	:	03/02/2026 17:00hrs.
Bid Sumission End Date	:	03/02 /2026 17:00hrs.
Bid Opening date (Technical Bid)	:	05/02 /2026 15:00hrs.

Bidders are requested to carefully read all the terms and conditions before filling out the tender form.

Director

M.P. State Forest Research Institute
Polipathar, Jabalpur-482008 (M.P.)

INDEX

S.No.	Description	Page Nos.
1	Title	1
2	Index	2
3	Notice Inviting Tender	3
4	Instructions to the Tenderers	4-6
5	Details of requirements and technical specifications (Annexure – A)	7
6	Format & requirements for submitting Technical Bid (Annexure – B)	8-9
7	Financial Bid (BoQ) (Annexure – C)	10
8	Undertaking from Bidder (Annexure – D)	11
9	Declaration (Annexure – E)	12
10	Bidders Agreement Form (Annexure – F)	13

NOTICE INVITING TENDER

The M.P. State Forest Research Institute, Jabalpur invites tender in two bid system from eligible and qualified Original Equipment Manufacturers / Authorized Distributors of OEM / Authorized Dealers of OEM for the Supply, Installation, Commissioning & Training at site for the Scientific Equipment's.

The details are summarized below:-

a)	Tender number:	No.NIT/SFRI/Store/
b)	Purchaser	M.P. M.P. State Forest Research Institute Polipathar, Jabalpur (M.P.)
c)	Usage of Machine	The purchaser would place the Scientific Equipment's in their Research Works.
d)	Scope of Tender:	Supply, Installation, Commissioning, Training & Testing to trainers.
e)	Specification/details of machine:	The detailed specifications of machine are specified in tender and placed at Annexure-A
k)	Last date of submission of tender	03 /01/2026 17:00hrs.
l)	Date of opening of Technical Bid	05 /01/2026 15:00hrs.
m)	Date of opening of financial Bid	The date for opening second envelope containing Financial Bid will be intimated to the qualified bidders separately.

Note: In case of any further details required, the same can be collected from the Office of Director, M.P. State Forest Research Institute, Polipathar, Jabalpur-482008 (M.P.) from 15.../01/2026 to 03.../02/2026 (except Saturday & Sunday) between 10:30 hours to 16:00 hours.


Director

M.P. State Forest Research Institute
Polipathar, Jabalpur-482008 (M.P.)

INSTRUCTIONS TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions, as under.

1. Eligible Bidder:

- a) The intending Bidder, in case of Original Equipment manufacturers shall submit a self-declaration on their letter-head, along with the Technical Bid, Financial Bid that they are regular in manufacturing & supplying the similar machines, as asked in this tender, for the last Five (05) years.
- b) The original equipment manufacturers shall possess ISO Certificate for their establishment. The copy of the valid ISO Certificate shall be placed with the Technical Bid.
- c) The intending Bidder, in case of Authorized Distributor of OEM / Authorized Dealer of OEM shall possess valid authorized Distributorship / Dealership license from Original Equipment Manufacturers who should have valid ISO Certificate and shall be engaged in regular manufacturing and supply of similar machine/equipments for the last Five (05) years. The Bidder shall enclose the copy of the same in Technical bid while submitting the tender.

2. Location of supplies:

- a) The details of locations where the Scientific Equipment's supplied through this tender are as under:

S. No	Location	Address for supplies
1	M.P. State Forest Research Institute	M.P. State Forest Research Institute Polipathar, Gwarighat Road, Jabalpur – 482008 (M.P.)

- b) The bidder is free to inspect the location(s) in the premises before submitting the bid under this tender.
- c) It may be noted that Director, M.P. State Forest Research Institute, Jabalpur have full rights to cancel the Tender even after calling the offers from bidders but before the issue of supply order to execute the supply by the bidder. The reason for cancellation of supply to the designated location Jabalpur would not be disclosed.

3. Scope of Supplies:

- a) The material shall be supplied in compliance to the specifications mentioned in Annexure-A of the tender.
- b) The specifications of the Scientific Equipment's as mentioned in the Annexure-A are the requirements of tender, however higher specifications of machine may be considered subject to their cost economics i.e. competitiveness in financial terms for the particular location.
- c) After the supply of Scientific Equipment's as mentioned in the Annexure-A, the bidder has to execute its installation & commissioning of equipments/machine at the designated site in Jabalpur. No extra cost shall be paid for this reason.
- d) After the installation & commissioning of equipments/machine, the training to the local trainer shall be given for Days (05) working days wherein the training about the machine's operations, maintenance, information about Do's & Don'ts as well as trouble shooting & all other areas which are necessary for smooth functioning of machine shall be provided to at least two persons designated by purchaser, at site, by the bidder. No extra cost shall be paid to the successful bidder for imparting this training.
- e) The bidder shall offer on-site comprehensive warranty of machine for at least Three years from the date of successful commissioning of equipments/machine at the designated location. The

purchaser is not liable to pay any extra charges on any account during warranty period.

4. Delivery

- a) The purchaser interested for complete delivery of Scientific Equipment's by the bidder within Twenty One (21) calendar days from the date of issue of supply order. However, the bidder has an option to submit the best delivery time, but in any case the delivery should be before 21 days from the date of issue of supply order by purchaser.
- b) The Scientific Equipment's shall be inspected on receipt at site and bidder shall be responsible for any damage during the transit of equipments/machine.
- c) The bidder shall not arrange part shipments and/or trans-shipments without the permission of purchaser. The insurance cover including insuring the goods against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation & Commissioning shall be obtained by the bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but not later than 30 days from the date of arrival of goods at destination shall notify the bidder of any loss or damage to the goods.

5. Warranty

- a) The bidder shall offer on-site comprehensive warranty of Scientific Equipment's for three (3) years from the date of successful commissioning of Scientific Equipment's at the designated location & shall cover each and every part of the Scientific Equipment's including parts having limited life etc. The purchaser is not liable to pay any extra charges on any account during warranty period.
- b) The bidder shall pay to the purchaser such compensations that may arise by reasons of the warranty therein contained but not attended by the bidder.
- c) Any part or parts fail or proved defective within the on-site warranty period specified above, owing to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.
- d) During the warranty period, expert(s) shall be deputed at site by the bidder within five working days from the date of request from purchaser, to rectify and fixing the defects of machines at the location where machine supplied. The cost of deputation of expert(s) and any other associated expenditure shall be borne by the bidder.

6. After Sales Services

- a) The bidder shall ensure to render after sales services during the warranty period to the satisfaction of purchaser.
- b) The bidder will depute their engineer within three working days to attend the service call received in writing from purchaser.

7. Manuals:

The bidder to supply three (3) sets of the following manuals in hard format and one (1) soft format along with machine:

- i. Installation Manual
- ii. Operation Manual
- iii. Maintenance Manual

8. Tender documents:

- a) The tender document can be download from the website <https://mptenders.gov>. in between the period fromtotohours against payment of Rs. (.....only)
- b) At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum/Corrigendum. The prospective bidders are advised to remain in touch with the Website for any update in respect of this tender.

9. Authorization for submission of tender:

- a) The original and all copies of the bid shall be signed by a person duly authorized to sign on behalf of the Bidder. The written confirmation of authorization (in form of letter on the bidder's letter head) to sign on behalf of the bidder confirming the signature as a person duly authorized to sign should be attached with the technical bid of the tender.
- b) The person signing the tender form or any other documents on behalf of the Bidder shall be deemed to warrant that he has authority to bind the Bidder. If subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

10. Earnest Money & Tender Fees Deposit:

The EMD shall be submitted in MP Tender Portal in <https://mptenders.gov.in>

11. Jurisdiction:

In the event of any dispute the legal matter shall be subjected to the jurisdiction of Jabalpur Court (M.P.) only.

Bidder's Name & Signature With Seal

Details of requirements and technical specifications of Scientific Equipments

S No.	Name of Items	Qty	Description of Technical Specification
1	Single Chamber Vacuum Packing Machine	01	Automatic processing of vacuuming, sealing, printing, coiling and packaging. The machine should be suitable to prevent the product from oxidization and mildew, as well as corrosion and moisture, keeping the quality and freshness of the material over a prolong storage time. Work room size: 420 x 440 x 80 mm Sealing length: 400 x 10 mm Sealing speed: 1 – 4 time per minute Packing capacity: 500 gm to 5 kg.
2	Seed Germinator Single Door (Calton – NSW)	01	Single chamber seed germinator with lighting arrangement Temperature: 5 to 50°C ± 1° Chamber with heavy duty sealed compressor with cooled condenser and copper cooling coil FH motors in build 3 step automatic voltas stabilizer Dimension of working chamber H.910 X W.555 X D.605 mm Humidity range: 90 to 98 ± 3 Interior chamber and shelf made of stainless steel Voltage: 220/230 V 50 cycles A-0 only. Insulation: 75 mm by puff Outer chamber: Mild steel duly painted with epoxy powder coating Chamber door: Acrylic door Outer double walled door with lock and key Chamber should be stainless steel water reserve wire at the bottom and constant water level arrangement
3	Germination Tray with Iron Stand	100	Germination tray – Heavy galvanized iron sheet size 20" X 12" X 4" (L X W X D) as per tray size iron stands also be needed. Hole in the bottom space between 4"X4"
4	Seed Counter	1	Counting speed: 10000 to 100000 per hr. Accuracy: less than 1/1000 error rate Features: Precision counter for small articles 0, 18 mm diameter Dimension : W X D X H 310 X 310 X 200 mm Usage/Application: Forestry seeds or ornamental plant seeds / dust fine plant seeds Display: LED digital display, Fully automatic
5	Deep freezer	1	Capacity: 300 – 400 Ltr. Temperature Range: -15 to -22 Number of Doors: 2 No. of Basket/Shelves: 2 Defrost Type: Auto-Defrost
6	Auto Clave front loading	1	Capacity: 10 – 15 Ltr. Material: Steel Shape: Rectangular Type: Fully Automatic Power Consumption : 2 kw Usage: Sterilization of glassware and paper material Display: Digital of all operation with sequence and timer.
7	Microwave	1	Capacity: 15 – 20 Ltr. Display: LED Digital with touch screen Type: Fully automatic

NOTE:

- i. All the items should be of standard make of good quality, accuracy and Precision.
- ii. The procuring authority i.e. Director, MP SFRI, Jabalpur have full rights to cancel the Tender even after calling the offers from bidders but before the issue of supply order to execute the supply by the bidder. There as on for cancellation of supply to the designated location i.e Director, SFRI would not be disclosed.

FORMAT & REQUIREMENTS FOR SUBMITTING TECHNICAL BID

1. Tender Ref. No:.....
2. Name of Bidder:.....
3. Complete office address of Bidder.....
4. Tender fee payment details (enclosed payment receipt)
5. Confirmation of acceptance of Technical Specifications for the supply of Scientific Equipment's:

#	Technical Specifications	Acceptance to the Specification as placed at Annexure-A and agreed to supply with required Quantity (write YES/ NO only)	If marked "NO" in the column before, specify the deviation in specification of the Scientific Equipment's offered for the supply.
	Scientific Equipments	AS Per Annexure-A	

6. EMD payment details ((enclosed payment receipt)
7. PAN Number of bidder (self-attested copy to be enclosed).....
8. GSTIN registration number of bidder (self-attested copy to be enclosed)
9. **Delivery period after receipt of supply order from purchaser:** (The purchaser interested to complete delivery of machine by the bidder within Twenty One (21) calendar days from the date of issue of supply order. However, the bidder have an option to submit the best delivery time, but in any case the delivery should be before
21 days from the date of issue of supply order by purchaser. Delivery to be completed in number of days (Calendar Days In figure)..... (Calendar Days in words)
from the date of issue of supply order by purchaser.
10. **Details of address with contact details for at least five purchaser to whom the bidder supplied similar Scientific Equipments in the last three (3) years:** (Enclosed details)
11. **Documents - Details to be enclosed with the Technical bid by bidder are as under:**
 - a) In case the bidder is Original Equipment manufacturers, the bidder to submit a self-declaration on their letter-head, confirming that they are regular in manufacturing & supplying the similar machines, as asked in this tender, for the last Five (05) years.
 - b) In case the bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the bidder to attach self-certified valid authorized Distributorship / Dealership license from Original Equipment Manufacturers who should have valid ISO Certificate and shall be engaged in regular manufacturing and supply of similar machine for the last five (05) years.

- c) The original equipment manufacturers shall attach the self-certified copy of valid ISO Certificate for their establishment.
- d) In case the bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the bidder to attach the self-certified copy of valid ISO Certificate of their OEM.
- e) Undertaking as per Annexure-D on official stationery.
- f) Duly signed all pages "Instructions to Tenderers" of the tender document as a Mark of acceptance.
- g) The letters substantiating performance for at least three (03) other purchasers, to whom, the similar machine supplied by the bidder in last five (05) years.
- h) Technical Literature of machine(s) with particular reference to the modal of machine proposed to supply against this tender along with reference of website to assess the further features.
- i) Authorization letter in favor of personnel to sign the tender behalf of bidder.
- j) Self-attested copy of valid GSTIN registration. m) Self attested copy of valid PAN number.
- n) The Bidders shall furnish complete Technical details of machine/equipment/material for the machine offered to supply through the participation of this tender (use separate sheet to elaborate the details of technical specifications such as Measuring Range/Size, Least Count/Resolution, Accuracy, Materials used, Accessories, Tools, Spares etc.)
- o) To submit all supporting information with respect to the technical data, drawings or booklets of product. Any product brief, test certificates available may be enclosed.

I/We as bidder certify that:

- a. Agree to offer services for onsite comprehensive warranty for three years on the machine(s) supplied through this tender.
- b. Agree to impart onsite training to the designated personnel of purchase for 05 working days
- c. No price of any Machine/Equipment/Spares/Accessories shall be given in Technical Bid.
- d. All above machines should be provided with safety features/curtains/enclosers etc., wherever applicable.
- e. Units should certify that all consumables, electrical and electronic parts of the product conform to national/ international standard(s).

Name & Signature of the authorized bidder with stamp
Contact details of authorized person of bidder who have signed the tender.

Name.....
Designation.....
Phone.....
Mobile).....
Email.....

Financial Bid (BoQ)

1. Tender No:.....
2. Name of the Bidder:
3. Enclosed BoQ (Excel Sheet) (Yes/No.):.....

Name & Signature of the authorized bidder with stamp Contact details of authorized person of bidder who have signed the tender.

Name.....

Designation.....

Phone

Mobile.....

Email.....

(Undertaking from Bidder)

To,

The DirectorM.P. State Forest Research Institute,
Jabalpur (M.P.)

Sir,

Subject: Undertaking for the participation to the tender No.....
Due for opening of technical bid.

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instructions to The Tenderers
3. Details of requirements and technical specifications (Annexure – A)
4. Format & requirements for submitting technical bid (Annexure – B)
5. Financial Bid (BoQ) (Annexure – C)
6. Undertaking from Bidder (Annexure – D)
7. Declaration(Annexure – E)
8. Bidders Agreement Form (Annexure – F)

I/Wedo hereby submit the above tender in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully followed the instructions and I/We have understood the existing system of supply at the location i.e. Director, M.P. State Forest Research Institute, Jabalpur -482008 (M.P.) of purchaser including the scope and nature of duties expected from the Bidder.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We declare that our unit has never made any default in supplying the machine/ equipment to Government / Semi Government/ Central or State Public sector enterprise(s) in terms of quality and financial agreed supply conditions.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address furnished herein.

.....
I/We fully understand the terms and conditions in the tender documents.

I/We understood that the purchaser is not bound to accept any proposal that it may receive without assigning any reason.

Dated this.....day of.....2025

Authorized Signatory Seal:

DECLARATION**DECLARATION REGARDING BLACK LISTING/NON-BLACK LISTING FROM TAKING PART IN
GOVT. TENDER BY GOVT. DEPT**

I/we Proprietor /Partner(s) Director (s) of M/s.....
 Hereby declare that the firm/company namely M/s.....has
 Not been blacklisted or Debarred in the past by any other Government Organization from
 taking Part in Government tenders.

Or

I /We Proprietor /Partner (s) Director (s) of M/s.....
 Hereby declare that the firm/company Namely M/s.....was
 Blacklisted or declare by any other Government Department from taking part in Government
 tenders for a period of.....years w.e.f.The period is over
 Onand now the firm/company is entitled to take part in Government
 tenders.

In case the above information found false I/We are fully aware that the
 tender/company contract will be Rejected/Cancelled by Director, SFRI and EMD/SD shall be
 forfeited.

Signature

Full Name of the Tenderer

Complete Address

Mobile/Tel. No.

E-mail id :

Date

Place

Bidders Agreement Form

This agreement is made between the Director, MP State Forest Research Institute, Polipathar, Jabalpur (hereinafter referred to as the Institute) and (hereinafter referred to as the Supplier). Both parties, agreeing to the following terms and conditions of the agreement, execute this agreement on this day, the The Supplier shall deliver the materials to the Institute at the rate quoted in the tender, for which no separate expenses will be paid.

2. The materials must be delivered to the Institute within 21 days of the supply order. If the are not supplied within the stipulated time or if the quality and quantity are not correct, the agreement may be terminated prematurely, and the EMD deposit will be forfeited, and the tenderer will be blacklisted by the Institute for a maximum period of 3 years. In this regard, the decision of the Director will be final and binding.
3. For equipment where a specific company is mentioned, only materials from that specific company and meeting the specified standards will be accepted.
4. I accept all the terms and conditions for contracting the rates for the equipment as mentioned in Annexure-A.
5. In case of any dispute, only the courts located in Jabalpur will have jurisdiction.



Director

M.P. State Forest Research Institute
Jabalpur (M.P.)

Signature

Full Name of the Tenderer

Complete Address

Mobile/Tel. No.

E-mail id :

Date

Place